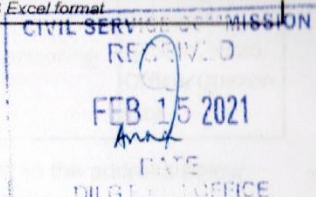


CS Form No. 9
Revised 2018

Republic of the Philippines
PHILIPPINE PUBLIC SAFETY COLLEGE
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE PUBLIC SAFETY COLLEGE in the CSC website:

PCOL FROILAN P. ELOPRE (Ret)
Acting Chief, Administrative Division

Date: February 15, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Chief Administrative Officer	PPSCB-CADOF-9-2005	24	86742	Master's Degree	Twenty four (24) hours of training in management and supervision	Four (4) years in position/s involving management and supervision	Career Service (Professional) / Second Level Eligibility	1. Strategic & Systematic Thinking 2. Problem solving & Decision Making 3. General Human Resource Expertise 4. Expertise in Managing General/Support Services	Administrative Division, Head Office, Quezon City
2	Senior Education Program Specialist	PPSCB-SREPS-2-1998	19	48313	Bachelor's degree relevant to the job	Eight (8) hours of relevant training	two (2) years of relevant experience	Career Service (Professional) / Second Level Eligibility	1. Knowledgeable on Learning Management System (LMS) 2. Curriculum/Program Development 3. Teaching Skills 4. Applied Research	Curriculum and Standards Development Division, Head Office, Quezon City

3	Planning Officer I	PPSCB-PLO1-1-1998	11	23877	Bachelor's degree relevant to the job	none required training	none required experience	Career Service (Professional) / Second Level Eligibility	1. Planning and Monitoring	Planning and Research Division, Head Office, Quezon City
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 25, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

PLTGEN RICARDO F. DE LEON, (Ret), Ph.D
 President, PPSC
 Lot 2, MWSS Compound, Katipunan Avenue
 cor. Ayala Heights, Old Balara
 Quezon City
Attn: Personnel & Records Section
Administrative Division
ppsc_prms@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.