

**PROGRAM THRUST AND ACTIVITIES
FY 2013**

I. OPERATIONS

Continuing conduct of Education and Training for the uniformed personnel of the Philippine National Police (PNP), Bureau of Fire Protection and the Bureau of Jail Management and Penology and other public safety agencies.

A. Implementation of Master Education and Training Program (METP)

Courses	No. Of Classes	No. Of Participants
Education/ Degree Course	32	1,090
Mandatory Training Courses	498	24,990
Officers Courses	46	2,300
Non-Officers Courses	152	8,100
Basic Recruit Course	270	13,000
Specialized/Technical Courses	30	1,500
TOTAL	530	25,990

B. Community Partnership/Extension Service Program

- Strengthen Skills Enhancement Training for Barangay Public Safety Officers
- Organize/Participate in various community Programs, Projects and Activities
- Public Safety awareness campaign for safer communities

C. Curriculum Enhancement

- Evaluate the Curricula/POI through the Conduct of Client Satisfaction Feedback Surveys
- Conduct Training Needs Analysis (TNA) to Enhance the Curriculum/POI
- Continue the Formulation/Preparation of Standardized Instructor's Session Guide
- Printing and Publication of Instructor's Session Guide

D. Faculty Development Program

- Continue the Conduct of Faculty Evaluation and Rank Classification
- Conduct various Faculty Enhancement Programs

E. Provision of Training Facilities Equipage and Supplies

- Evaluate the Sufficiency and Adequacy of Training Facilities and Equipage through the Client Satisfaction Feedback Surveys
- Maintain/improve the training facilities and equipage
- Ensure the sufficiency of supplies
- Provide adequate books (latest edition), reference materials and other library holdings for the use of students.

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II. SUPPORT TO OPERATIONS

A. Institutional and Academic Researches

- Conduct Institutional and Academic Researches

B. Data Base of Students and Graduates

- Continue updating of data base of students and graduates

III. GENERAL ADMINISTRATION AND SUPPORT (GAS)

A. Human Resource Management and Development

- Implement Personnel Career and Development Program through:
 - a. Selection and Promotion of Personnel
 - b. Training and Development of Personnel
- Implement Gender and Development Program
- Personnel Compensation, Welfare, Benefits, Awards and Incentives
 - a. Updating of the Payroll System
 - b. Strengthen Welfare and Benefits Services
 - c. Implement the PPSC PRAISE

B. Organizational Development

- Improve Systems and Procedures
 - a. Conduct of Management Conferences/Meetings and Inspection and Audit to Review, Enhance and Update the Systems and Procedures
- Public Relations and Image Building
 - a. Publication of Reports, Newsletters, Brochures/Flyers and Info Kit
 - b. Conduct of Community Relations Activities
 - c. Maintenance and Updating of Websites

C. Maintain Facilities and Equipage

- Maintain office facilities and equipage