

Philippine Public Safety College

Job Vacancies

14 March 2017

Interested applicants may send their application papers and credentials to the

Philippine Public Safety College

Personnel and Records Section, Administrative Division
505 Al-fer Building, Barangay Bagong Lipunan, EDSA, Quezon City
or thru e-mail address: ppsc_prms@yahoo.com

Non-Teaching Positions

PPSC Head Office

	Position	SG	Unique Item Number	Office	Minimum Qualifications	
1	Accountant III	19	PPSCB-A3-1-1998	Financial Management Division (FMD) – PPSC Head Office, 505 Al-fer Building, Barangay Bagong Lipunan, EDSA, Quezon City	Education Experience Training Eligibility	Bachelor's degree in Commerce/Business Administration major in Accounting 2 Years of relevant experience 8 hours of relevant training RA 1080
2	Accountant II	16	PPSCB-A2-1-1998	Financial Management Division (FMD) – PPSC Head Office, 505 Al-fer Building, Barangay Bagong Lipunan, EDSA, Quezon City	Education Experience Training Eligibility	Bachelor's degree in Commerce/Business Administration major in Accounting 1 Year of relevant experience 4 hours of relevant training RA 1080
3	Planning Officer III	18	PPSCB-PLO3-1-1998	Planning and Research Division (PRD) – PPSC Head Office, 505 Al-fer Building, Barangay Bagong Lipunan, EDSA, Quezon City	Education Experience Training Eligibility	Bachelor's degree 2 Years of relevant experience 8 hours of relevant training Career Service (Professional) 2 nd Level eligibility
4	Administrative Officer III	14	PPSCB-ADOF3-14-2005	Administrative Division (AD) – PPSC Head Office, 505 Al-fer Building, Barangay Bagong Lipunan, EDSA, Quezon City	Education Experience Training Eligibility	Bachelor's degree 1 Year of relevant experience 4 hours of relevant training Career Service (Professional) 2 nd Level eligibility
5	Project Evaluation Officer I	11	PPSCB-PEO1-3-1998	Planning and Research Division (PRD) – PPSC Head Office, 505 Al-fer Building, Barangay Bagong Lipunan, EDSA, Quezon City	Education Experience Training Eligibility	Bachelor's degree relevant to the job None required None required Career Service (Professional) 2 nd Level eligibility

6	Administrative Assistant V	11	ADAS5-13-2013	Financial Management Division (FMD) – PPSC Head Office, 505 Al-fer Building, Barangay Bagong Lipunan, EDSA, Quezon City	Education Experience Training Eligibility	Completion of two (2) years Studies in college None required None required Career Service (Sub-Professional) 1 st Level eligibility
7	Administrative Aide IV	4	PPSCB-ADA4-6-2005	Office of the President (OP) – PPSC Head Office, 505 Al-fer Building, Barangay Bagong Lipunan, EDSA, Quezon City	Education Experience Training Eligibility	Completion of two (2) years Studies in college None required None required Career Service (Sub-Professional) 1 st Level eligibility

**CONSTITUTIVE UNITS
Philippine National Police Academy (PNPA)**

	Position	SG	Unique Item Number	Office	Minimum Qualifications	
1	Chief Administrative Officer	24	PPSCB-CADOF-10-2005	Philippine National Police Academy (PNPA), Camp Gen. Mariano Castañeda, Silang, Cavite	Education Experience Training Eligibility	Master's Degree 4 Years in position/s involving management and supervision 24 Hours of training in management and supervision Career Service (Professional) 2 nd Level eligibility
2	Administrative Officer V	18	PPSCB-ADOF5-14-2005	Philippine National Police Academy (PNPA), Camp Gen. Mariano Castañeda, Silang, Cavite	Education Experience Training Eligibility	Bachelor's degree 2 Years of relevant experience 8 hours of relevant training Career Service (Professional) 2nd Level eligibility
3	Administrative Officer III	14	PPSCB-ADOF3-15-2005	Philippine National Police Academy (PNPA), Camp Gen. Mariano Castañeda, Silang, Cavite	Education Experience Training Eligibility	Bachelor's degree 1 Year of relevant experience 4 hours of relevant training Career Service (Professional) 2nd Level eligibility

National Police Training Institute (NPTI)

	Position	SG	Unique Item Number	Office	Minimum Qualifications	
1	Guidance Service Associate I	12	PPSCB-GSA1-1-1998	National Police Training Institute (NPTI), Camp Vicente Lim, Brgy. Mayapa, Calamba City, Laguna	Education Experience Training Eligibility	Bachelor's Degree in Guidance Counseling or in any allied discipline None required None required RA 1080 (Guidance Counselor)
2	Administrative Officer I	10	PPSCB-ADOF1-6-2005	National Police Training Institute (NPTI), Camp Vicente Lim, Brgy. Mayapa, Calamba City, Laguna	Education Experience Training Eligibility	Bachelor's degree relevant to the job None required None required Career Service (Professional) 2nd Level eligibility

National Fire Training Institute (NFTI)

	Position	SG	Unique Item Number	Office	Minimum Qualifications	
1	Chief Education Program Specialist	24	PPSCB-CEPS-3-1998	National Fire Training Institute (NFTI), Camp Vicente Lim, Brgy. Mayapa, Calamba City, Laguna	Education Experience Training Eligibility	Masteral Degree 4 Years in position/s involving management and supervision 24 Hours of training in management and supervision Career Service (Professional) 2 nd Level eligibility
2	Administrative Officer III	14	PPSCB-ADOF3-16-2005	National Fire Training Institute (NFTI), Camp Vicente Lim, Brgy. Mayapa, Calamba City, Laguna	Education Experience Training Eligibility	Bachelor's degree 1 Year of relevant experience 4 hours of relevant training Career Service (Professional) 2nd Level eligibility

National Jail Management and Penology Training Institute (NJMPTI)

	Position	SG	Unique Item Number	Office	Minimum Qualifications	
1	Chief Administrative Officer	24	PPSCB-CADOF-12-2005	National Jail Management and Penology Training Institute (NJMPTI) – Camp Vicente Lim, Brgy. Mayapa, Calamba City, Laguna	Education Experience Training Eligibility	Master's Degree 4 Years in position/s involving management and supervision 24 Hours of training in management and supervision Career Service (Professional) 2 nd Level eligibility
2	Supervising Education Program Specialist	22	PPSCB-SVEPS-3-1998	National Jail Management and Penology Training Institute (NJMPTI) – Camp Vicente Lim, Brgy. Mayapa, Calamba City, Laguna	Education Experience Training Eligibility	Bachelor's degree relevant to the job 3 Years of relevant experience 16 hours of relevant training Career Service (Professional) 2 nd Level eligibility

3	Supervising Administrative Officer	22	SADOF-3-2013	National Jail Management and Penology Training Institute (NJMPTI) – Camp Vicente Lim, Brgy. Mayapa, Calamba City, Laguna	Education Experience Training Eligibility	Bachelor's degree relevant to the job 3 Years of relevant experience 16 hours of relevant training Career Service (Professional) 2 nd Level eligibility
4	Administrative Aide IV	4	PPSCB-ADA4-18-2005	National Jail Management and Penology Training Institute (NJMPTI) – Camp Vicente Lim, Brgy. Mayapa, Calamba City, Laguna	Education Experience Training Eligibility	Completion of two (2) years Studies in college None required None required Career Service (Sub-Professional) 1st Level eligibility
5	Administrative Aide IV	4	PPSCB-ADA4-19-2005	National Jail Management and Penology Training Institute (NJMPTI) – Camp Vicente Lim, Brgy. Mayapa, Calamba City, Laguna	Education Experience Training Eligibility	Completion of two (2) years Studies in college None required None required Career Service (Sub-Professional) 1st Level eligibility
6	Administrative Aide IV	4	PPSCB-ADA4-20-2005	National Jail Management and Penology Training Institute (NJMPTI) – Camp Vicente Lim, Brgy. Mayapa, Calamba City, Laguna	Education Experience Training Eligibility	Completion of two (2) years Studies in college None required None required Career Service (Sub-Professional) 1st Level eligibility

REGIONAL TRAINING CENTERS

	Position	SG	Unique Item Number	Office	Minimum Qualifications	
1	Administrative Officer II	11	PPSCB-ADOF2-17-2005	Regional Training Center 10 – Cagayan de Oro City	Education Experience Training Eligibility	Bachelor's degree relevant to the job None required None required Career Service (Professional) 2 nd Level eligibility
2	Administrative Officer II	11	PPSCB-ADOF2-18-2005	Regional Training Center 11 – Davao City	Education Experience Training Eligibility	Bachelor's degree relevant to the job None required None required Career Service (Professional) 2 nd Level eligibility