



Republic of the Philippines
Department of the Interior and Local Government
PHILIPPINE PUBLIC SAFETY COLLEGE
Al-fer Building, 505 EDSA cor. B. Serrano Ave., Quezon City



ADVISORY

December 17, 2014

THE FOLLOWING VACANT PLANTILLA POSITION IS AVAILABLE FOR POSSIBLE FILLING-UP

Position Title	SG	Unique Item No.	Office Assignment	Qualifications
1. Chief Education Program Specialist	24	PPSCB-CEPS-1-1998	Curriculum and Standards Development Division, PPSC Head Office	<ul style="list-style-type: none"> Masters Degree, preferably Master in Public Safety Administration (MPSA) or Master in National Security Administration (MNSA) Four (4) years in position/s involving management and supervision 24 Hrs of training in management and supervision. Career Service (Professional) 2nd Level Eligibility
2. Administrative Officer V	18	PPSCB-ADOF5-10-2005.	Financial and Management Division (FMD), PPSC head Office	<ul style="list-style-type: none"> Bachelor's Degree relevant to the job. Two (2) years of relevant experience. Eight (8) hours of relevant training. Career Service (Professional) 2nd Level Eligibility. Knowledgeable in Microsoft Office Excel.

Interested individuals shall submit their application letter *address to the President, PPSC (Attention: Personnel and Records Section, Administrative Division)*.

Enclosed the following documents in the application letter:

- Updated Personal Data Sheet (CSC Form 212)
- Certified True Copy of Certificate of Eligibility.
- Certified True Copy of Transcript of Records.
- Other pertinent documents.
- For other information please visit PPSC Website www.ppsc.gov.ph

**Deadline for the submission of Application Letter/Documents shall be on
January 6, 2015, 5:00 p.m.**