



## ADMISSION REQUIREMENTS

Applicants to the Master in Crisis and Disaster Risk Management Program must meet the following requirements:

<i>For Uniformed Officers of the PNP, BJMP, BFP:</i>	<i>For Government Officials: preferably from State Universities &amp; Colleges/ DOST, NEDA, DSWD, &amp; DILG, Telcos, DND, Leagues of Provinces &amp; Cities</i>	<i>For the Private Sector: NGOs / Civil Societies</i>
<ul style="list-style-type: none"> <li>• Possess a Bachelor's degree;</li> <li>• Hold a rank of Chief Inspector or higher in the interior government.</li> <li>• Not less than 35 years old,</li> <li>• At least ten (10) years of service in the bureau of DILG</li> <li>• Nominated by respective Bureau Heads; and</li> <li>• Submit the following documents               <ul style="list-style-type: none"> <li>○ NSO authenticated Birth Certificate;</li> <li>○ Endorsement letter from respective Bureau Heads;</li> <li>○ Original Transcript of Records;</li> <li>○ Certified true copy of Diploma/s;</li> <li>○ Latest Officer's Evaluation Report (OER);</li> <li>○ Command Clearance;</li> <li>○ Unit Clearance and Certification of non-pending case;</li> <li>○ CHR clearance;</li> <li>○ Medical Certificate from a government hospital;</li> <li>○ Contract of commitment by the Bureau Head to support the foreign travel and thesis requirements;</li> <li>○ Two (2) 2x2 pictures; and</li> <li>○ <i>Form 1 – Personal Data</i></li> <li>○ <i>Form 2 – Affidavit</i></li> <li>○ <i>Form 3 – Contract to Refund</i></li> <li>○ <i>Form 4 – Letter of Commitment</i></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Possess a bachelor's degree.</li> <li>• Hold a position equivalent to Section Chief or higher.</li> <li>• At least ten (10) years of service in government (for appointed officials);</li> <li>• Not less than 35 years old, but not more than 55 years old upon admission;</li> <li>• Nominated by the Secretary of the Department or Head of the Agency; and</li> <li>• Submit the following documents;               <ul style="list-style-type: none"> <li>○ NSO authenticated Birth Certificate;</li> <li>○ Endorsement letter from respective agencies;</li> <li>○ Original Transcript of Records</li> <li>○ Certified true copy of Diploma/s;</li> <li>○ Latest Appointment Paper;</li> <li>○ Latest Performance Evaluation Report (1 year)</li> <li>○ Service Record;</li> <li>○ Certificate/s of Training/seminars attended;</li> <li>○ Medical certificate from a military or government hospital</li> <li>○ Contract of Commitment by the nominating Department Secretary or Head of Agency to fully support financially the foreign travel and thesis requirements; and</li> <li>○ Clearances                   <ul style="list-style-type: none"> <li>▪ Non-pending case from respective organizations;</li> <li>▪ Ombudsman;</li> <li>▪ Sandiganbayan;</li> <li>▪ Police;</li> <li>▪ Barangay;</li> <li>▪ NBI;</li> <li>▪ RTC; and</li> <li>▪ CHR</li> </ul> </li> </ul> </li> <li>○ Two (2) 2 x 2 pictures;</li> </ul>	<ul style="list-style-type: none"> <li>• Possess a bachelor's degree;</li> <li>• Not less than 35 years old, but not more than 51 years old upon admission;</li> <li>• Hold a key or executive position at the policy and decision-making level of any of the following: (a) vital and leading industries in the country; (b) reputable non-government organizations dedicated to social, economic and public safety and security related activities that impact on national policy formulation; and (c) prestigious academic institutions and think tanks; and</li> <li>• Submit the following documents;               <ul style="list-style-type: none"> <li>○ NSO authenticated Birth Certificate;</li> <li>○ Endorsement Letter from Head of Organization or Board;</li> <li>○ Original Transcript of Records;</li> <li>○ Certified true copy of Diploma/s</li> <li>○ Certificate of Employment;</li> <li>○ Registration of the company or organization from the Securities and Exchange Commission;</li> <li>○ Current SEC certificate</li> <li>○ Latest audited financial statement of the company;</li> <li>○ Company Profile;</li> <li>○ Income Tax Returns (ITR) of the Applicant;</li> <li>○ Corporate Income Tax Returns;</li> <li>○ Medical Certificate from a military or government hospital;</li> <li>○ Contract of Commitment by the nominating Chair or President to fully support financially the foreign travel and thesis requirements; and</li> <li>○ Clearances                   <ul style="list-style-type: none"> <li>▪ Non-pending case from respective organizations;</li> <li>▪ Ombudsman;</li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Form 1 – Personal Data</li> <li>○ Form 2 – Affidavit</li> <li>○ Form 3 – Contract to Refund</li> <li>○ Form 4 – Letter of Commitment</li> <li>○ Crisis and Disaster Risk Practitioner (Disaster Risk Reduction Management Offices)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Sandiganbayan;</li> <li>▪ Police;</li> <li>▪ Barangay;</li> <li>▪ Mayor;</li> <li>▪ NBI;</li> <li>▪ RTC; and</li> <li>▪ CHR</li> <li>○ Two (2) 2 x 2 pictures;</li> <li>○ Form 1 – Personal Data</li> <li>○ Form 2 – Affidavit</li> <li>○ Form 3 – Contract to Refund</li> <li>○ Form 4 – Letter of Commitment</li> </ul>
<ul style="list-style-type: none"> <li>• Candidates who fulfill the requirements will undergo a series of examinations and a panel interview by the Board of Admissions.</li> <li>• All application forms are downloadable at <a href="http://www.ppsc.gov.ph">www.ppsc.gov.ph</a>.</li> </ul>		

For more information you may visit our website at [www.ppsc.gov.ph](http://www.ppsc.gov.ph). We would be glad to serve your queries, email us at [cps@ppsc.gov.ph](mailto:cps@ppsc.gov.ph), or contact us through these numbers Tel. No. 049-411-0184, CP# 09289484064/ 09178329840 and look for FSINSP MARICELIA L ANTONIO, RN, MPA/ Mr. Frederick U. Deldacan, MPM.