

Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
**PHILIPPINE PUBLIC SAFETY COLLEGE**

ALFER Building 505 EDSA corner Bonny Serrano Avenue, Quezon City

<b>Name of Procuring Entity: Philippine Public Safety College (PPSC)</b>	<b>RFQ No.</b>	<b>2018-055</b>
<b>Date: November 07, 2018</b>		

**Office/End-User: Supply Section, Administrative Division**

<b>Company Name</b>	
<b>Address</b>	
<b>Business Permit No.</b>	
<b>TIN No.</b>	

**PhilGEPS Registration No.**

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

***Please submit your proposals on or before November 15, 2018 @ 10AM at the PPSC BAC Secretariat 4<sup>th</sup> Floor ALFER Building 505 EDSA corner B. Serrano, Quezon City.***

**TERMS AND CONDITIONS:**

<ol style="list-style-type: none"> <li>1 Bidders shall provide correct and accurate information required in this form.</li> <li>2. Bidders may quote for any or all items.</li> <li>3. Price quotation(s) must be valid for a period of 365 calendar days from the date of issuance of Notice to Proceed.</li> <li>4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.</li> <li>5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.</li> <li>6. Award of contract shall be made to the lowest quotation (for goods) which complies with the minimum technical specifications and other terms and conditions stated herein.</li> </ol>	<ol style="list-style-type: none"> <li>7 Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).</li> <li>8. The item(s) shall be delivered within thirty (30) calendar days from receipt of Purchase Order (PO).</li> <li>9. PPSC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.</li> <li>10. Liquidated damages equivalent of one tenth of one percent (0.01%) of the value of goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PPSC shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.</li> </ol>
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<b>APPROVED BUDGET FOR THE CONTRACT (ABC): PhP900,000.00</b>	<b>(Sgd) MYLENE G. RONDINA, MPSCA</b> <i>Chairperson, PPSC BAC</i>
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ITEM	ITEM DESCRIPTION	QTY.	UNIT	ABC PER ITEM	PRICE PER UNIT
1	<b>PROCUREMENT OF SIX (6) UNITS DUPLICATING MACHINE ON LEASE TO OWN AGREEMENT FOR ONE (1) YEAR/12 MONTHS FOR THE CU's &amp; RTC's</b> <b>Duplicating Machine for 12 months lease to own specifications:</b> <b>* Please submit together with your offer the following documents:</b> <b>A. Mayor's/Business Permit</b> <b>B. PhilGEPS Registration Number</b> <b>C. Latest Income Tax Return (2017)</b> <b>D. Omnibus Sworn Statement (Notarized)</b> <b>Submit two copies (two folders) of your quotation and documents arranged with proper table of contents and tabbing.</b>	6	unit		
					<b>TOTAL</b>

Warranty	1 year on parts and services	Price Validity	1year
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**After having carefully read and accepted your General Conditions, I/WE quote you on the item(s) prices noted above.**

**PPSC-BAC-2016 FO3, Rev.0**

\_\_\_\_\_  
Printed Name/Signature/Date

\_\_\_\_\_  
Tel. No/Cellphone No.