

Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
**PHILIPPINE PUBLIC SAFETY COLLEGE**

ALFER Building 505 EDSA corner Bonny Serrano Avenue, Quezon City

<b>Name of Procuring Entity: Philippine Public Safety College (PPSC)</b>	<b>RFQ No.</b>	<b>2018-064</b>
<b>Date: December 05, 2018</b>		

**Office/End-User: Supply Section, Administrative Division**

<b>Company Name</b>	
<b>Address</b>	
<b>Business Permit No.</b>	
<b>TIN No.</b>	

**PhilGEPS Registration No.**

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

**Please submit your proposals on or before December 10, 2018 @ 10AM at the PPSC BAC Secretariat 4<sup>th</sup> Floor ALFER Building 505 EDSA corner B. Serrano, Quezon City.**

**TERMS AND CONDITIONS:**

<p>1 Bidders shall provide correct and accurate information required in this form.</p> <p>2. Bidders may quote for any or all items.</p> <p>3. Price quotation(s) must be valid for a period of 365 calendar days from the date of issuance of Notice to Proceed.</p> <p>4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.</p> <p>5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.</p> <p>6. Award of contract shall be made to the lowest quotation (for goods) which complies with the minimum technical specifications and other terms and conditions stated herein.</p>	<p>7 Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).</p> <p>8. The item(s) shall be delivered within thirty (30) calendar days from receipt of Purchase Order (PO).</p> <p>9. PPSC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.</p> <p>10. Liquidated damages equivalent of one tenth of one percent (0.01%) of the value of goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PPSC shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.</p>
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<b>APPROVED BUDGET FOR THE CONTRACT (ABC): PhP150,900.00</b>	<b>(Sgd)MYLENE G. RONDINA, MPSA Chairperson, PPSC BAC</b>
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ITEM	ITEM DESCRIPTION	QTY.	UNIT	ABC PER ITEM	PRICE PER UNIT
	<p><b>PROCUREMENT OF THREE (3) UNITS COPIER MACHINE ON LEASE TO OWN AGREEMENT FOR ONE (1) YEAR/12 MONTHS</b></p> <p><b>Copier for 12 months lease to own specifications:</b></p> <ol style="list-style-type: none"> <li>1. <i>Speed: Minimum 18 copies per minute in A4</i></li> <li>2. <i>Built-in GDI printing and color scanning</i></li> <li>3. <i>Compatible with Windows, Mac and Linux</i></li> <li>4. <i>Resolution: 600x600 dpi, 256grayscales/fast 1200 dpi print</i></li> <li>5. <i>Paper size: A6 to A3 (4.25 x 8.5 to 11 x 17in.)</i></li> <li>6. <i>Standard memory: 256mb minimum</i></li> <li>7. <i>Zoom Range: 25 to 400% in 1%steps</i></li> <li>8. <i>4 Program Key Mode</i></li> <li>9. <i>10-Users Department Code</i></li> <li>10. <i>10 Print Box with Password</i></li> <li>11. <i>Low Power Consumption: Copying-385 W. Energy Save-1.54W</i></li> <li>12. <i>Long Life Consumables: Drum life- 150,000 copies/kit</i></li> <li>13. <i>Document processor not included in machine price</i></li> </ol> <p><b>* Please submit together with your offer the following documents:</b></p> <ol style="list-style-type: none"> <li>A. <i>Mayor's/Business Permit</i></li> <li>B. <i>PhilGEPS Certificate of Registration</i></li> <li>C. <i>Latest Income Tax Return</i></li> <li>D. <i>Omnibus Sworn Statement (Notarized)</i></li> </ol> <p><i>Submit two copies (two folders) of your quotation and documents arranged with proper table of contents and tabbing.</i></p>				

Warranty	1year on parts & service	Price Validity	
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**After having carefully read and accepted your General Conditions, I/WE quote you on the item(s) prices noted above.**

**PPSC-BAC-2016 FO3, Rev.0**

\_\_\_\_\_  
Printed Name/Signature/Date

\_\_\_\_\_  
Tel. No/Cellphone No.