



PURCHASE ORDER

Supplier : <u>APEX Office Supplies & Equipment</u>	P.O. No. : <u>2021-12-0054</u>
Address : <u>202 Tara Residences, Brgy. Culiati Quezon City</u>	Date: <u>DEC 15 2021</u>
TIN: _____	Mode of Procurement : <u>Public Bidding</u>

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>To be delivered at the Philippine Public Safety College, MWSS Compound Katipunan Avenue corner Ayala Height, Quezon City</u>	Delivery Term : <u>30 days</u>
	Payment Term : <u>60 days</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
42	reams	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm (A4)	665	240.00	159,600.00
43	reams	PAPER, MULTICOPY, 80gsm, size: 216mmx 330mm (legal)	728	250.00	182,000.00
44	reams	PAPER, Multi-Purpose (COPY) A4, 70gsm	1,378	220.00	303,160.00
45	reams	PAPER, Multi-Purpose (COPY) Legal, 70gsm	1,184	230.00	272,320.00
46	reams	Paper, Multi-Purpose (COPY) A4, size, 100gsm	20	350.00	7,000.00
47	reams	Paper, Multi-Purpose (COPY) letter size, 100gsm	20	340.00	6,800.00
48	reams	Paper, Multi-Purpose (COPY) legal size, 100gsm	20	360.00	7,200.00
49	box	PENCIL, lead, w/eraser, wood cased, hardness: HB 12 pcs/box	271	60.00	16,260.00
50	piece	PENCIL SHARPENER, manual, heavy duty, single cutter head	84	260.00	21,840.00
51	piece	PUNCHER, paper, heavy duty, with two hole guide	73	260.00	18,980.00
*****MORE TO FOLLOW*****			***Page 7***		

(Total Amount In Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

TEBBY JAY T. FULGENCIO

Signature over Printed Name of Supplier

12-15-21

Date

Very truly yours,

PLTGEN RICARDO F. DE LEON (Ret.), Ph.D

Signature over Printed Name of Authorized Official

President, PPSC

Designation

Fund Cluster : _____
 Funds Available : _____

MS. VANESSA E. TEODOSIO
 Admin Officer V, FMD/Acting Chief Accountant

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____



Republic of the Philippines
 Department of the Interior and Local Government
PHILIPPINE PUBLIC SAFETY COLLEGE
 MWSS Compound, Katipunan Road, cor. Ayala Heights,
 Old Balara, Quezon City



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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
52	box	RUBBER BAND, 70mm min lay flat length (#8) (brown)	233	200.00	46,600.00
53	piece	RULER, plastic, 450mm (18"), width: 38mm min	58	60.00	3,480.00
54	piece	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	38	100.00	3,800.00
55	bottle	STAMP PAD INK, purple or violet, 50ml	99	60.00	5,940.00
56	piece	STAPLE REMOVER, PLIER-TYPE, plastic, handle, metal material steel head, durable and efficient operation, quickly take staple, no damage to paper	79	80.00	6,320.00
57	box	STAPLE WIRE, for heavy duty staplers, (23/13)	141	40.00	5,640.00
58	box	STAPLE WIRE, STANDARD, (26/6)	349	40.00	13,960.00
59	piece	STAPLER, STANDARD TYPE, load cap: 200 staples min	74	300.00	22,200.00
*****MORE TO FOLLOW*****			***Page 8***		

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12-15-21
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Fund Cluster : _____	ORS/BURS No. : _____
Funds Available : _____	Date of the ORS/BURS: _____
<u>MS. VANESSA L. TEODOSIO</u> Admin Officer V, FMD/Acting Chief Accountant	Amount : _____



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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
60	piece	TAPE DISPENSER, TABLE TOP, for 24mm width			
		TAPE	66	300.00	19,800.00
61	roll	TAPE, ELECTRICAL, 18MM X 16mm min	176	30.00	5,280.00
62	roll	TAPE, MASKING, width: 24mm (±1mm)	269	30.00	8,070.00
63	roll	TAPE, MASKING, width: 48mm (±1mm)	321	50.00	16,050.00
64	roll	TAPE, PACKAGING, width: 48mm (±1mm)	241	50.00	12,050.00
65	roll	TAPE, TRANSPARENT, width: 24mm (±1mm)	375	30.00	11,250.00
66	roll	TAPE, TRANSPARENT, width: 48mm (±1mm)	352	50.00	17,600.00
67	roll	TWINE, plastic, one (1) kilo per roll	38	100.00	3,800.00
68	piece	Rechargeable Battery Charger (AA and AAA)	5	350.00	1,750.00
69	pack	Rechargeable Battery (AA)	20	150.00	3,000.00
70	pack	Rechargeable Battery (AAA)	20	150.00	3,000.00
71	unit	EPSON L3150	5	15,000.00	75,000.00
72	unit	PRINTER CANON G3010	3	15,000.00	45,000.00
*****MORE TO FOLLOW*****			***Page 9***		

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 Signature over Printed Name of Authorized Official
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Fund Cluster : _____
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MS. VANESSA C. TEODOSIO
 Admin Officer V, FMD/Acting Chief Accountant

ORS/BURS No. : _____
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
73	unit	PAPER SHREDDER, Heavy Duty, Noiseless design, Removable waste bin, Auto Stop when waste bin is removed, Automatic paper feed Sensor, Shredding Capacity: 8 sheets (79gsm) Shred Type: Paper clip, CD, Credit cards, staple wire, cut size: 25 x 10mm-micro cut, shredding Speed: 1 letter size.25 seconds, Waste Bin Capacity: 21L Warranty: 1 year for Defective or Manufacturing Defects	4	15,000.00	60,000.00
74	piece	VOICE RECORDER, Type: Digital, Mode: Stereo/Mono, Recording Format: LPCMMP3, light and easy to carry, Anti-fall urgent, color: black, Internal 4gb memory and microSD Expansion, Auto voice recording reduces *****MORE TO FOLLOW*****			

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(Total Amount In Words)

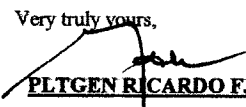
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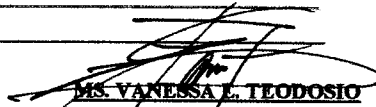

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12-15-21
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Fund Cluster : _____ Funds Available : _____  <u>MS. VANESSA L. TEODOSIO</u> Admin Officer V, FMD Acting Chief Accountant	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____
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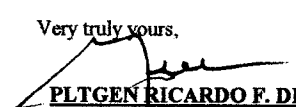
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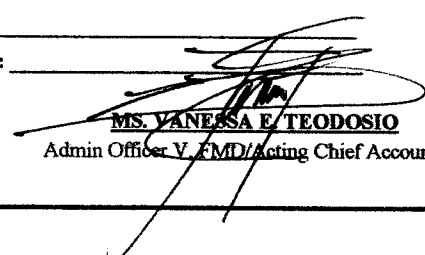
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		background noise, Built-in USB Connector, Recording Time: MP3 Stereo: 59 hours, MP3 Mono: 159 hours, Battery life up to 55 hours. Battery Type: Built-in Rechargeable Lithium-ion Battery Warranty: 1 year for Defective or Manufacturing Defects	4	6,500.00	26,000.00
75	piece	HDMI Cable 5 meter	2	650.00	1,300.00
76	piece	Extension Cord (3 gang, 5 meters)	10	650.00	6,500.00
77	pack	Photopaper, A4 20 sheets/pack	20	120.00	2,400.00
78	cases	Pushpin-50 pieces/pack	10	60.00	600.00
79	piece	Correctable film ribbon (fullmark ADLER Gabriele 9009 Satellite III)	5	1,200.00	6,000.00
80	unit	BIOMETRIC SCANNER-Display: Colored LCD Display, Color: Black Fingerprint recognition *****MORE TO FOLLOW*****			

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Fund Cluster : _____ Funds Available : _____  <u>MS. VANESSA E. TEODOSIO</u> Admin Officer V, FMD/Acting Chief Accountant	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____
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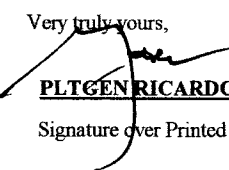
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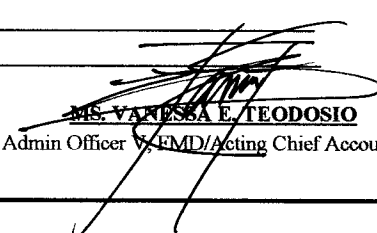
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		combines with face recognition, Face Capacity: 500 Palm Capacity: 500, Fingerprint Capacity: 3000, Storage Capacity: 30,000 logs, Download Employee Records with USB Flash memory device, Ethernet (TCP/IP and USB Cable Connection), Display Employee Name on Screen when punching in or out, Wall Mounted Time Clock System Export Reports to Excel, Stand Alone Biometric, Warranty: 1 year for Defective or Manufacturing Defects *****NOTHING FOLLOWS*****	1	15,000.00	15,000.00
			Page 12		
TOTAL					3,086,215.00

(Total Amount In Words) **THREE MILLION EIGHTY SIX THOUSAND TWO HUNDRED FIFTEEN PESOS****

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